



TOWN OF CORTLANDT

OFFICE OF THE TOWN CLERK

Town Clerk
LAROUE R. SHATZKIN

Deputy Town Clerk
CHRISTINE B. COTHREN

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

NOTICE:

New Clickable Agenda from Town Clerk, Laroue Shatzkin

Dear Viewer,

In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, you will have a Table of Contents and thumbnails available.

- a. Open your options using this button on the top left of the screen:



- b. Thumbnails should automatically appear. To see the table of contents, click this button:



- c. and this will pop up:

> AGENDA

- d. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.

I hope you enjoy these new features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroue Shatzkin



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SPECIAL MEETING

TOWN BOARD AGENDA NOVEMBER 6, 2023

PLACE:

TOWN HALL

TIME:

6:00 PM

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

RESOLUTIONS

1. Receive and File the 2024 Proposed Budget and Schedule a Public Hearing for December 4, 2023 to consider same.
2. Schedule a Public Hearing for December 4, 2023 on all Benefit Unit Assessment Rolls for the Town of Cortlandt pursuant to Town Law §231 et. al.

3. Award TE Contract 2023.07 Highland Drive Culvert Replacement.

ADJOURNMENT

NEXT TOWN BOARD MEETING

November 14, 2023 at 7:00 pm

Town Hall Web Site address: www.townofcortlandt.com

DRAFT

RESOLUTION

NUMBER -23

(RE: SCHEDULE A PUBLIC HEARING TO BE HELD DECEMBER 4, 2023 TO CONSIDER THE ADOPTION OF THE PRELIMINARY BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024)

RESOLVED, pursuant to Section 108 of the NYS Town Law, that the **PROPOSED BUDGET OF THE TOWN OF CORTLANDT**, including ALL SPECIAL DISTRICTS, Westchester County, State of New York, for the fiscal year beginning January 1, 2024 has been completed and filed in the Office of the Town Clerk of said Town at the Town Hall located at One Heady Street, Cortlandt Manor, New York where it is available for inspection by any interested persons during regular office hours, 8:30 a.m. to 4:00 p.m., Monday through Friday, (except holidays); and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cortlandt will meet and conduct a PUBLIC HEARING thereon at the Town Hall located in said Town on Monday, December 4, 2023 at 7:00 p.m. (Prevailing Time) or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, NY; and that at such Public Hearing any person may be heard in favor of or against any items contained therein; and

BE IT FURTHER RESOLVED, all interested parties will be heard in regard to the proposed 2024 Budget, including all Special Districts, for the Town of Cortlandt at the time, date and place specified above which is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on November 6, 2023
At a Special Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

**(AUTHORIZE A PUBLIC HEARING ON THE BENEFIT UNIT ASSESSMENT ROLL
OF THE TOWN PURSUANT TO NEW YORK STATE TOWN LAW § 231 ET AL.)**

WHEREAS, the Town uses a Benefit Assessment Roll to collect costs and charges on properties within the Dickerson Pond Sewer District, Cortlandt Boulevard Central Sewer Improvement Area, and the Cortlandt Boulevard West Sewer Improvement Area; and

WHEREAS, the Public Hearing will address the number of units assigned to each property, and the owners or their agents may be present and be heard;

NOW, THEREFORE, BE IT RESOLVED, that a public hearing is scheduled for December 4, 2023 at 6:00 PM at Town Hall, 1 Heady Street, Cortlandt Manor, New York 10567 for the Benefit Assessment Roll of the Town pursuant to New York State Town Law § 231 et al.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted November 6, 2023
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER _____

RE: (AWARD TE CONTRACT 2023.07, “TOWN OF CORTLANDT HIGHLAND DRIVE CULVERT REPAIR OVER THE SPROUT BROOK”)

WHEREAS, sealed bids were received and opened by the Town of Cortlandt for “Town of Cortlandt Highland Drive Culvert Repair over the Sprout Brook” (Contract No. TE 2023.07); and

WHEREAS, bids were received in the amounts shown below:

<u>Company</u>	<u>Base Bid</u>
Paladino Concrete Creations Corp. 315 N. MacQuesten Parkway Mount Vernon, NY 10550	\$415,076.00
Doyle Contracting, Inc. 2 Young Road Katonah, NY 10536	\$437,156.00
Con-Tech Construction Technology, Inc. 1961 Route 6, Suite R-3 Carmel, NY 10512	\$498,071.00
Gianfia Corp. 179 Brady Avenue Hawthorne, NY 10532	\$508,040.00

and;

WHEREAS, the lowest responsible bidder, Paladino Concrete Creations Corp., 315 N. MacQuesten Parkway, Mount Vernon, NY 10550 has indicated that providing a Letter of Credit for performance security represents a hardship; and

WHEREAS, the Department of Technical Services has reviewed the bids and recommends awarding the contract to Paladino Concrete Creations Corp., 315 N. MacQuesten Parkway, Mount Vernon, NY 10550; and

NOW, THEREFORE, BE IT RESOLVED, that a variance is hereby granted under Section 237-5 of the Town Code and performance and payment bonds may be accepted in lieu of the normally required Letter of Credit.

BE IT FURTHER RESOLVED, that a contract be awarded to the lowest responsible bidder, Paladino Concrete Creations Corp., 315 N. MacQuesten Parkway, Mount Vernon, NY 10550, in the amount of Four Hundred Fifteen Thousand Seventy-Six Dollars and No Cents (\$415,076.00).

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney.

BE IT FURTHER RESOLVED, that the Director of Technical Services is hereby authorized to extend the engineering consulting service contract Collier's Engineering and Design, 400 Columbus Avenue, Suite 180E, Valhalla, NY 10595, for inspection and administration in an amount not to exceed Sixty Thousand Dollars (\$60,000.00).

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to utilize ARPA funds, as necessary, for this project.

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE SHATZKIN
TOWN CLERK**

**Adopted on November 6, 2023
At a Regular Meeting
Held at the Town Hall**